

ADOPTED April 8, 2015

UNITED STATES COURT OF APPEALS FOR THE FOURTH CIRCUIT AMENDMENT TO INTERNAL OPERATING PROCEDURE 34.3

PLEASE TAKE NOTICE that the Court amends Internal Operating Procedure 34.3, Audio Files of Oral Argument, to provide that oral argument audio files will be made available on the Court's Internet site by the next business day.

The amendment takes effect immediately, subject to revision in light of comments received. Interested parties may submit comments on or before May 8, 2015, to:

Patricia S. Connor, Clerk
U.S. Court of Appeals for the Fourth Circuit
1100 E. Main Street, Suite 501
Richmond, Virginia 23219

or via email to:
rulecomments@ca4.uscourts.gov

The Fourth Circuit Rulebook is available [here](#)

April 8, 2015
Date

s/Patricia S. Connor
Clerk

I.O.P.-34.3. Audio Files of Oral Argument.

~~Effective with its May 2011 argument session, the Court will make audio~~ Audio files of oral arguments are made available on the Court's Internet site, without charge, ~~two days after argument by the next business day~~. Counsel are reminded that the following information should not be included in argument to the Court:

- (A) Personal data protected by Fed. R. App. P. 25(a)(5):
 - (1) social security and taxpayer identification numbers;
 - (2) dates of birth;
 - (3) names of minor children;
 - (4) financial account numbers; and
 - (5) home addresses in criminal cases.
- (B) Criminal case information protected by the Judiciary's Privacy Policy for Electronic Case Files:
 - (1) unexecuted summonses or warrants;
 - (2) pretrial bail or presentence investigation reports;
 - (3) statements of reasons in the judgment of conviction;
 - (4) juvenile records;
 - (5) identifying information about jurors or potential jurors;
 - (6) financial affidavits filed under the Criminal Justice Act;
 - (7) ex parte requests to authorize services under the Criminal Justice Act; and
 - (8) sealed documents (e.g., motions for downward departure for substantial assistance, plea agreements indicating cooperation, or victim statements).

Any motion to seal argument must be filed on the public docket at least five days before oral argument, in accordance with Local Rule 25(c)(2). Audio files of sealed arguments will not be released absent an order of the Court unsealing the argument.