

U.S. Court of Appeals for the Fourth Circuit

CJA Authorization Request Form

Litigation Support Services in Excess of \$1,000 for the Case

Complete the CJA Authorization Request Form and submit form for approval.

Upload form to an AUTH request in CJA eVoucher. After the court approves the AUTH in CJA eVoucher, counsel may submit a CJA 21 voucher by selecting "Use Previous Authorization," selecting the previously approved AUTH, entering the services and expenses, uploading the invoice, and submitting the CJA 21 through CJA eVoucher.

Case No.:

Case Name:

Name of Attorney:

Name of Expert Service Provider:

Address:

Phone:

Email Address:

Employer Identification or Social Security Number:

Use this form if you anticipate litigation support services for the case will exceed \$1,000.

Request for Authorization of Litigation Support Services in Excess of \$1,000 for the Case.

Litigation Support Services rate may not exceed \$85 per hour. Describe why excess services are needed – e.g., lengthy jury trial, voluminous record, multiple defendants and issues, complex appendix assembly tasks, extensive formatting work, multiple changes required

Justification for Litigation Support Services Exceeding \$1,000 for the Case:

Total Amount Requested for Litigation Support Services in the Case: \$

Attorney's Electronic Signature:

Date: